

## 2014 AGM - March 11th 2015

Start time: 7:35

Agenda - As paperless as possible, the agenda and reports are available on the website

- Intro by the president
- Review of the previous minutes
- business from last year
- executive reports
- election for new executive positions
- new business

### Review of previous minutes -

- the reports were approved
- all previous executive members except for the secretary continued for another term.

Heather Morris joined as secretary

- there was an increase in public relations revenue thanks to PR exec Karen
- there was a discussion on whether the golf shirts were professional enough and will be worn during the formal concerts at City View
- We will continue to use the wood sign at AHP and it was decided to have a pass the hat one time per year

No issues related to the previous minutes

Approved: Dave

Seconded: Sharon

### President's Report:

- Thank you to everyone that helps out: adding to the report Janice Huus for the whiteboard and e-notes, Karen Kraven for the promotions that help us get paid, Sharon Flack who does a wonderful job collecting dues.

- Looks forward to playing in Lake George and AHP again
- Perhaps get some guest conductors to do workshops
- Carine is wonderful with getting props for the themed concerts
- We take a moment to remember Max MacDonald who played with the band for many years

- Thank you to everyone at concerts that help, every hand helps when moving percussion and getting the chairs back on the stage of the church

- No questions

### Treasurer's Report:

- The revenue from the concerts this year was good
- there were lots of donations this year: employer sponsored donations could be easier to obtain at the beginning of the year when budgets are being organized. Check if your employer has this program
- dues and concerts are the main source of revenue
- 3800\$ of ticket sales with 800\$ cost for all the concerts
- We also can get donations through United Way
- 10000\$ a year approx. of costs
- if there is any money left over from the various sources of revenue it goes into new music for the band and supplies.
- In summary we are a healthy organization that can pay the bills

Question - Morly - Dues - does the change in revenue from dues match the amount lost from people leaving the band?

Response - sometimes the dues don't add because we can have a larger influx of summer members as well as differing number of students and adults in the band. We also don't track when people come and go

Question - Morly - Why has the other category dropped in revenue?

Response - In 2012 at the AGM it was decided to resolve the band jacket deposits. The people choosing to donate their 25\$ instead of getting their deposit back is the other category.

Question - Steve Saunder - Does sheet music go in donations and expenditures?

Response - Yes

Question - Sharon - Why has salary gone down?

Response - We had more guest conductors/clinicians.

The idea was presented to increase the dues for the 4 month period because people are hard to track down and this would give them a greater incentive to pay per annum. People have to realize that Sharon is a volunteer and spends a lot of her break time chasing people down to collect dues. About 20% of the band pays on the 4 month schedule. Please make sure that if you do decide to pay on the 4 month period that you pay your dues on time. The increase in dues for the 4 month period was not implemented

Question - Michele - How about collecting dues every 6 months instead?

Response - This would not work for the summer members that are here for the 4 months of summer

*Action Item:* The idea was presented to possibly pay dues online similar to how people can make donations online, and purchase the concert tickets that way as well.

#### Membership Report:

- 62 regular members
- everyone here makes the band so thank you for being such an awesome bunch
- for golf shirts, see Julia

#### General Manager's Report:

- The other concerts were: Italian Festival, the 25th anniversary of Cantly concert, and the inauguration of the soundwave series.

Question - Ted - For the sound waves concert, will there be arrangements for us to have free parking next time?

Response - Yes, there will be arrangements for us to park in the lot on site. As well, we will also be paid.

Question - Janice - Will there be more advertisement for that concert as well?

Response- Yes

Librarian's Report:

- We have a lot of great new music
- After cleaning out the cabinets there is lots of space for new music
- If you wish to donate a piece to the band, please ask someone on the the music selection committee to make sure that we will be able to play the piece soon.

Question - Morly - Is there a wish list from the music selection committee?

Response - Chris Thiessen will have a better idea as the chair of the music selection committee

Janice wished to thank Warren for doing all the sorting of the music and making it easy for the whole band. She just wishes to remind everyone the make sure when handing in your music it is in order and bond.

Equipment Manager's Report:

- Timpani heads are hard to aquire
- a few mallets were purchased
- we are still trying to see the xylophone case - trying possible schools
- we rent a truck for the concerts at Cityview
- thank you to everyone that helps bring equipment to the concerts

Question - Evan - Do we own the waterphone?

Response - No, it was rented.

Music Committee Report:

- We brainstorm ideas for the themes for the 4 concerts
- We set the direction for the concerts, we then present the themes to Terri who creates a set list based on the theme
- any request can be send to the music committee

Question - Lise - where do we send ideas for concerts?

Response - You can send all concert ideas to the music selection committee at [music@nepeanconcertband.com](mailto:music@nepeanconcertband.com)

Motion to accept the reports:

Approved: Lise

Secoded: Corrine

Election of the Executive:

No changes to the executive committee, no voting has taken place.

Approved: Pierre

Seconded: Michele

New Business:

Sharon: The communication from the music selection committee and the band members has to be a two way street. She only knew the themes of this year's concerts from the poster. She suggests to just send the theme ideas to the band via the enote and get the opinion from the band that way. What are some themes that everyone thinks is good?

What was the difference between Jouneys and Rites of Passage?

In order to get the opinion of the band, a survey monkey could be used, or some other online survey tool.

Also, mail chimp could be implemented to send email reminders to former members, summer members. Also, an official blurb could be made for people to forward to family, and friends via email.

How to get people to concerts: - don't conflict with any Orpheus performances  
- the Broadway concert conflicted with Glochester Band concert  
- get the dates out ASAP so that people can plan way ahead. Sometimes it's an issue to hear back quickly from the church.  
- AHP starts May 27th every second Wednesday

Ted - Brought forward the idea of having three major concerts instead of three. His reasoning being that sometimes the pieces don't get the time that they deserve. Also, he suggests that the band have a dressed rehearsal where the pieces are played in the order of the performance. This way we will know how we will feel at the concert. In his opinion we have been under rehearsed for concerts.

This idea was brought up at the last executive meeting, but the question remains, which concert gets dropped. They are seemingly well timed throughout the year. As well, it is important to note the Christmas concert is always the best attended.

Sharon - Supports the idea of three concerts suggests combining the March and May concerts.

Lise - believes we need to have the Lake George repertoire selected much earlier in advance in order for the people who are going to prepare.

Dave - Not against the 4 concerts a year, but strongly supports the implementation of a dressed rehearsal

Becca - Suggests having the music selection committee meet with Terri for the selection of music for Lake George. Though, nothing should come as a surprise, we played the pieces during the year. We will try to pick the pieces further in advance

Peter - Suggests that sometimes the number of heavy pieces is high and it becomes hard on a section.

Ted - Brings back the idea of the dress rehearsal, this would allow the sections to know how they will survive at the concert. People would be able to even out the hard portions if they feel like they might get too tired

Graham - In order to have a successful dress rehearsal we have to remember all the suggestions that Terri tells us, even if we have to write it down in pencil on the music. This way we will have to stop less at the dress rehearsal.

Michele - request the idea to be told what will be coming up at the next practice.

Main response - Becca has taken a liaison role where the section leaders will give feedback to Terri through herself.

James - Has an alternate concert idea. Instead of reducing the number, we play concerts with easier pieces at the start of the year and more difficult pieces come at the end of the year.

Janice - Before having the 4 themed concerts, we would have no idea what we would play at concerts. We have improved however with the themed concerts. The theme focuses the music and we know what we will be playing at the next concert. Terri as the artistic director has the say in the setlist, so he is the bottleneck in getting the information to members. She suggests the liaison is a great idea.

Becca - How about we have two weeks of dressed rehearsal where we practice the first half one week, and the second half the next week.

Dave - That won't help gauge how it will affect the trumpet embouchure

Ted - with no talking we should have time in one week

Morly - He would like to thank the executive. It's challenging dealing with everyone. All things run well and thanks for all your time.

Call to end the meeting

Approved: Evan

Seconded: Pierre